Honor Code

Students enrolled in Odyssey Online Learning are expected to conduct themselves with the highest levels of honesty and character. Any actions from students that in any way interfere with delivery of instruction or threaten the integrity of the school will not be tolerated. Examples of actions that are not acceptable include, but are not limited to:

- Consulting any other individual in the completion of an assignment except as approved by your Instructor and/or Academic Advisor.
- Using any unauthorized aids to complete assignments. This includes the use of a search engine to look up answers to questions as well as copying the answers given on previous assessment attempts.
- Submitting the same work for more than one course or assignment without prior written approval from the instructor(s).
- Turning in the work of any other individual and representing it as your own.
- Rescheduling a deadline using a false excuse.
- Copying software or media files (such as music, movies, etc.) without permission.
- Destroying, tampering, or altering another student's work to impede academic progress.
- Signing in to a live session for another student who is not present
- Leaving a session without logging off or without indicating that you have "stepped away".

Plagiarism Policy

Plagiarism is the representation of the words or ideas of another as one's own in any academic work. Examples of plagiarizing in an online course include, but are not limited to:

- Using copyrighted material without appropriate citation.
- Turning in the work of any other individual and representing it as your own.
- Using direct quotations without identifying the passage by quotation marks or appropriate indentation and proper citation.
- Paraphrasing or summarizing from any source (in whole or in part) without proper citation.
- Failing to acknowledge sources read or researched to obtain information that is not common knowledge among students in the course.

Plagiarism can be a subtle issue. Students are encouraged to discuss any questions about what constitutes plagiarism with the teacher of the course.

Consequences

Whenever a violation of the Honor Code or Plagiarism Policy is found, the following steps will be taken. At the discretion of the Instructor or Advisor, offenses may be escalated to guardians or administration earlier than noted here. Administration reserves the right to assign consequences in whatever order they deem necessary for the individual infraction.

1) For the first offense, the student will be notified of the infraction. The student will be given a zero for the portion affected by the infraction and given the opportunity to redo the assignment or complete and alternate assignment for full credit.

2) For the second offense, the student and the parent/guardian will be notified of the infraction. The student will receive a zero for the portion of the assignment affected by the infraction and will not be given the opportunity to redo the assignment.

3) For the third and subsequent offenses, administration will be notified and will determine the consequence. This can include a zero for the assignment, a zero for the course or other consequences deemed appropriate by the Executive Director.